

## **Appendix A: Participant Follow-up Notice**

As part of our registration process and during your instruction time in our program, we will be asking you to update your contact information and provide alternative contact information. Once you leave our program, you may be contacted so we can receive valuable feedback from you and any suggestions for improvements. We will also conduct a brief 'Follow-Up Survey' to determine if you received a high school diploma or equivalency, enrolled in postsecondary education or training, and/or obtained a job. When you are contacted, the survey will only take a few minutes of your time and your answers are confidential but extremely important. Our program will only use your contact information for this Follow-Up Survey.

Your registration information, such as Social Security number, will be used to research and evaluate the effectiveness of Adult Education programs through data sharing with other State of Michigan data systems, including high school equivalency testing, postsecondary enrollment, and employment.

Please note, the State of Michigan does not report individual performance results. Performance results for Adult Education programs are aggregated totals.

Signing below indicates:

- I have received a copy of this notice and this information has been explained to me.
- I authorize the Talent Investment Agency to use my Social Security number to obtain employment information from State of Michigan data systems.
- I understand that the Talent Investment Agency will not disclose my Social Security number and will comply with laws and regulations governing Social Security number use and client privacy.

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**Participant Signature**

**Date**

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**Program Staff**

**Date**